



BOARD BRIEFS

September 18, 2023

Presentation

Sandee Donald, Michelle Nicholson, Jamie Engel, Crystal Cutler presented an overview on Instructional Initiatives.

Action Items

The Board approved the Consent Docket as follows:

- Regular Meeting Minutes – August 15, 2023
- Special Meeting Minutes – September 11, 2023
- Human Resources Report
- Calendar of Events
- Gifts
- Payment Summary Report
- Investment Report

In other action, the Board:

- Appointed Becky Ames to fill the vacant board seat due to a resignation and until the Board of Education election in June 2025.
- Approved the 1.0 FTE increase for a School Social Worker as presented.
- Authorized the Superintendent to execute an agreement with Michigan Association of Intermediate School Administrators (MAISA) in the amount of \$8,730,000 to provide contractual services to create and operate an Educational Security Operations Center (SOC) under School Aid Act Section 97g, contingent on receiving the funding award from the Michigan Department of Education.
- Authorized the Superintendent to finalize and execute the agreement with Michigan Association of Intermediate School Administrators (MAISA) for Ingham ISD to provide technology services during the time period July 1, 2023 through June 30, 2024 to provide Software Development, Development Lead and Chief Information Security Officer Services to collaborative projects identified by MAISA. This formalizes the letter of understanding which extended the prior contract through September 30, 2023.



- Authorized the Superintendent to execute an agreement with the Michigan League for Public Policy (MLPP) in an amount not to exceed \$61,325 to provide professional services to compile the statewide annual early childhood data set for FY2024, contingent on grant award.
- Approved the Individual Service Agreement with Jessica Baker to serve as the Great Start Collaborative (GSC) Family Liaison in the amount of \$28,808, and Parent Ambassador for Local Leadership Group (LLG) in the amount of \$5,610, for a total of \$28,808 from October 1, 2023 to September 30, 2024 contingent on grant funding being awarded to Ingham ISD.
- Approved the purchase of Phonak brand hearing equipment and hearing aids from Phonak, Inc. (Warrenville, IL) for a total not to exceed \$50,000 for Ingham ISD service area special education programs and services.
- Authorized the Superintendent to finalize and execute the two agreements with Michigan Rehabilitation Services (MRS), for the period of October 1, 2023 to September 30, 2024 for an Ingham ISD total cost share not to exceed \$69,000.
- Authorized the Superintendent to execute an extension of the agreement with Public Policy Associates, Inc. of Lansing to provide research, evaluation, data collection and strategic consultation support for Project SEARCH for the period October 1, 2023 through September 30, 2024 in an amount not to exceed \$72,000.
- Approved the bid purchase of office and classroom furniture for the 2023-24 school year from Kentwood Office Furniture through the TIPS Cooperative in the amount not to exceed \$100,000.
- Authorized the Superintendent to execute a Public Relations and Communications Services agreement with Fowlerville Community Schools for the fiscal year ending June 30, 2024 for a base contract amount of \$31,600 and a not to exceed the amount of \$35,000, with the option to renew for one additional year at the same rates.
- Approved the Talent Together contract for participation in the consortium of ISDs providing a teacher apprenticeship program.

Discussion Items

- Susan Tinney provided the rationale for an increase in FTE for paraprofessionals in Heartwood School and the Waverly SAIL Classroom.
- Susan Tinney provided an overview for the new position of Associate Executive Director of Training and Development for MAASE.
- Susan Tinney provided the rationale for the reclassification of the GSRP Technician position to a GSRP Data Specialist.
- Becky Hills provided an overview of an agreement with the Michigan Association of Administrators of Special Education (MAASE) for contractual services to create a program to improve the capacity of building level special education administration personnel as a statewide professional development initiative funded by the new state funding for which Ingham ISD will be the fiscal agent.



- Susan Tinney provided an overview for the needed change in vendors for services provided for applicant tracking software.

Superintendent's Report

Superintendent Jason Mellema provided updates on the following:

- Raelynn Johns has completed her CFO certification through MASB
- Reporting timeline and information for benchmark testing
- Jamie Vollmer educational event on October 2. Must [register](#) to attend.

Board Member Reports

John Wolenberg reported on the Ingham School Officers Association.

Lori Zajac reported on the Board Committee assignments.

Upcoming Events

October 2, 2023, Jamie Vollmer Event, 6:30pm – Holt High School Auditorium

October 17, 2023, Regular Board Meeting, 6:00pm – Thorburn Education Center

November 21, 2023, Regular Board Meeting, 6:00pm – Thorburn Education Center

December 19, 2023, Regular Board Meeting, 6:00pm – Thorburn Education Center

For further information about the preceding items, please contact [Micki O'Neil](#) (moneil@inghamisd.org) or 517.244.1212.