

# Social Work Services

## Social Work Guidelines

- Medicaid logs need to be detailed enough that an auditor could “recreate” the service. Documentation must indicate not only WHAT services are being rendered to meet the student’s IEP/IFSP goals, but HOW the student responded to the services. S.O.A.P. notes are best practice
- Consult only services are not billable. The need for services needs to be listed as a direct service in the IEP/IFSP to log services for Medicaid.
- Evaluations or assessments include tests, interviews, and behavioral evaluations that appraise cognitive, emotional, social functioning, and self-concept. A qualified psychologist, counselor, or licensed social worker must complete them.

## Example of Detailed Service Log

The Michigan Department of Health and Human Services (MDHHS) has emphasized the importance of thoroughly documenting all services provided. For direct services such as therapy and counseling, documentation must include a progress entry for each direct service describing the service rendered and the student’s response to that service.

### **Service Log Example**

- Therapy Provided: Discussed with Jane a time when she was upset to process appropriate ways to react.
- Student’s Response to Therapy: Jane engaged well in the session and was able to independently identify one alternative way to express self appropriately. Will continue to work on appropriate ways for expressing feelings.

## Provider Qualifications

Psychological, professional counseling, behavioral, and social work services may be provided in an individual or group setting by qualified providers who meet the requirements of, and in accordance with, 42 CFR §440,50 through §440,60(a) and other applicable state and federal laws or regulations. Psychological, professional counseling, and social work services may be provided by:

- A licensed physician or psychiatrist
- A licensed psychologist
- A limited licensed master’s level psychologist under the supervision of a licensed psychologist
- An MDE-credentialed master’s level school psychologist
- A temporary limited licensed psychologist under the supervision of a fully licensed psychologist
- A licensed master’s level marriage and family therapist
- A board-certified behavior analyst (BCBA)
- A board-certified assistant behavior analyst (BCaBA) under the supervision of a BCBA
- A licensed master’s level professional counselor

- A limited licensed master's level professional counselor under the supervision of a licensed master's level professional counselor
- A licensed master's level social worker
- A licensed master's level school social worker
- A limited licensed master's level social worker under the supervision of a licensed master's level social worker

### Contact Us

If you have any questions on Medicaid logging or would like training on the EdPlan system, please let us know.

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